



# Licensing Committee

17th May 2010

## MINUTES

**Present:**

Councillor Michael Braley (Chair), Councillor Kath Banks (Vice-Chair) and Councillors M Chalk, A Clayton, B Clayton, J Cookson, C Gandy (substituting for Councillor Pearce), W Hartnett, G Hopkins, W King, B Quinney and M Shurmer (substituting for Councillor Fry)

**Officer:**

C Flanagan

**Committee Services Officer:**

I Westmore

**1. APOLOGIES**

Apologies for absence were received on behalf of Councillors Pearce and Fry. Three vacancies on the Committee had been taken by Councillors B Clayton, Hopkins and Quinney for the remainder of the municipal year.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES**

**RESOLVED that**

**the minutes of the meeting of the Committee held on 25th January 2010 be confirmed as a correct record and signed by the Chair.**

**4. LICENSING ACT 2003 - GAMBLING ACT 2005 - DELEGATION TO OFFICERS**

A report was considered in respect of amendments to the Scheme of Delegation to Officers.

The proposals did not constitute an increase to the authority already delegated to Officers but rather delegated a number of functions to a different Officer, the newly appointed Head of Regulatory Service under the Worcestershire Enhanced Two-Tier Programme.

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Chair

In addition, the report was seeking explicit authorisation for further delegation to be given by the Head of Regulatory Service to service managers.

Finally, Members attended to a minor revision required in relation to the prosecution of offences under the Licensing Act 2003 and Gambling Act 2005.

**RESOLVED that**

- 1) **the functions under the Licensing Act 2003 and the Gambling Act 2005 currently delegated to the Head to Environment / Environmental Health Manager / Licensing Manager / Licensing Officer be delegated to the Head of Regulatory Service;**
- 2) **the Head of Regulatory Service be authorised to further delegate those functions, these further delegations to be recorded within the Constitution once made; and**
- 3) **the authorisation of prosecutions for offences under the Licensing Act 2003 and the Gambling Act 2005, be delegated to the Head of Regulatory Service.**

The Meeting commenced at 7.03 pm  
and closed at 7.15 pm

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Chair